



# COSMETOLOGY

## DESCRIPTION

Cosmetology students will receive theory in each phase of cosmetology. Students will learn to do such skills as manicuring and pedicuring, facials, scalp treatments, shampoo-color rinse and acid rinse, finger waving, hair styling, including the dressing of wigs, thermal, and blow drying, shampoo tints and bleaches, hair cutting and hair shaping, lash and brow dyeing and arching, personality and shop management, permanent waving and reverse permanent waving.

In this comprehensive 1000 / 1500-hour program, you will explore the latest styles and techniques in hair cutting and styling, skin care, nail care and makeup. From a foundation of theoretical knowledge, you will practice and perfect your techniques and learn professional business-building skills. Upon completion you will be prepared for a career as a hair stylist or technician, makeup artist or salon owner.

## CAREER MAJORS:

- Cosmetologist
- Master Instructor

*Southwest Technology Center*  
711 West Tamarack Altus, OK 73521

## WHO CAN ATTEND?

High School Students / Adults

## SCHEDULING INFORMATION:

### High School Junior & Seniors:

Starts Aug.  
Attend 1 of 2 sessions  
8-10:50am or 12-2:50pm

### Adult Students: Starts Jan.,

Full-time 1.5 years  
Part-time 3 years  
8:10:50am or 12-2:50pm

## TUITION:

In district: \$2.10 per hour  
Out of district: \$4.20 per hour

**Apply Now!**  
For more information, visit [swtech.edu](http://swtech.edu)  
or call (580) 477-2250

*Changing Lives One Career At a Time*

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## APPLICATION PROCESS:

**High School Students:** Applications can be obtained in the counseling offices of your local high school and returned to your high school counselor.

**Adult Students:** Applications can be obtained at the Student Services Office located on the SWTC campus at 711 W. Tamarack Rd. in Altus.

- Adult students are required to take a KeyTrain assessment at the cost of \$10. Assessments are proctored every Tuesday and Thursday at 8:30am in the testing center at the SWTC Campus or by appointment. To make an appointment for assessments please call the SWTC Testing Liaison at (580) 477-2250.
- There are two recommendation forms that will need to be filled out by a professional reference as well as a personal friend.

## PRE-REQUISITES:

Adults: High school diploma or GED preferred  
High School: Must be in 11th or 12th grade

## CREDENTIALS / INDUSTRY CERTIFICATIONS:

Oklahoma State Board of Cosmetology and Barbering License

## EMPLOYMENT OPPORTUNITIES:

SWTC builds partnerships with business and industry in the SW Oklahoma area to find opportunities for work-based experiences and student placement. Successful graduates can find employment in cosmetology related companies.

- Create your own salon
- Over 40 salons in the area
- Cosmetology Instructor
- State Board of Cosmetology

## ENTRANCE REQUIREMENTS:

**High School Students:** Recommendation from your high school counselor. Be at least 16 years of age by November 1st of the current year.

- Submit completed student registration application accompanied by a fee of \$5.00 before attending classes. (Money order or cashier's check)
- Submit a copy of the completed student/school contract with the student registration application. The contract shall state the cost of the kit and how and when it is considered paid for and becomes the sole property of the student.
- Submit proof of at least eighth grade education or equivalency or submit proof of having satisfactorily passed an ability to benefit exam.
- Submit, if under 18 years of age, a photocopy of your birth certificate or other legal proof of age.
- Submit 2' X 3" current full-face photograph (within the last six months) of the applicant as requested on the registration form.
- Students must wear an approved uniform to receive clock hours.
- All applicants who register with the Board as students or who apply for a cosmetology license will be considered without regard to race, sex, creed, color, religion, or national origin provided they have met all requirements of cosmetology law and rules of the Board. All students shall be considered for enrollment in a cosmetology school. Admission to public schools is governed by applicable state and federal laws.

**Adult Students:** Adult students are required to take a Key Train assessment at the cost of \$10 and an interest assessment. Assessments are proctored every Tuesday and Thursday at 8:30am in the testing center at the SWTC Campus or by appointment. To make an appointment for assessments please call the SWTC Testing Liaison at (580) 477-2250.

## SALARY RANGE:

Average starting salaries range from \$8.00 to \$15.00 per hour

## SCHOLARSHIPS

- SWTC Foundation Scholarship
- ODCTE Otha Grimes Scholarship
- ODCTE McCrabb Scholarship
- P.E.O. Program for Continuing Education
- OAMCTE Scholarship for Minority Students
- Lee Office Scholarship
- Breakfast Club Scholarship
- Oklahoma Business and Professional Women's Foundations Scholarship
- Tribal Scholarships
- OHLAP

## GRANTS

- PELL
- OTAG

## OTHER FUNDING SOURCES

- WIA Demand Labor Force Careers-OK Employment Security Commission Office
- WIA-Youth Program
- Department of Human Services-TANF
- Department of Rehabilitative Services
- Veteran's Benefits
- Oklahoma Rural Organization/ OK Employment Security
- Air Force Aid Society
- Physician's Manpower

## COLLEGE CREDIT:

No college credit is available for this program.

## HIGH SCHOOL MATH & SCIENCE CREDIT:

No science or math credit is available for this program. Students will receive 3 high school elective credits per year.

## PROGRAM ACCREDITATIONS:

- Oklahoma State Board of Education
- Oklahoma Board of Career Technology Education
- Oklahoma Board of Cosmetology and Barbering

## ASSESSMENT:

Adult: CR101 and OKCareerGuide  
High School: CR101 and OKCareerGuide  
Cost: CR101/\$5 OKCG/\$5

## INSTRUCTOR:

Krissy Miller  
kmiller@swtech.edu

## FINANCIAL AID:

To qualify for financial aid, students will need to complete a Free Application for Federal Student Aid, FAFSA, form and enroll in a career major that is at least 600 hours. Application forms may be obtained from the financial aid coordinator, Monica Cox. Please have documentation of high school graduation or G.E.D. completion.

## ATTENDANCE:

High priority is placed on attendance. Reliability in the workplace is the single most valued employee trait in today's job market. The following attendance rules will apply to both secondary and post-secondary students enrolled in this program. Attendance will be calculated and applied to each nine-week grading period. Students will be required to be in attendance approximately 90% of the time. This means that a student cannot miss more than 5 days in a nine-week period.

Southwest Technology Center does not discriminate on the basis of race, color, religion, national origin, gender, age, marital or veteran status, or disability.

Tuition, fees, career majors, courses and hours are subject to change without notice.

<b>COSMETOLOGIST - ADULT</b>		<b>1500 HOURS</b>
TI 00116	Introduction to Cosmetology	150
TI 00117	Shampoo/Conditioning/Rinses	60
TI 00118	Hairstyling	390
TI 00119	Haircutting	180
TI 00120	Basic Manicure/Pedicure	90
TI 00121	Hair Texture Chemical Restructuring	240
TI 00122	Hair Coloring	120
TI 00123	Basic Facials	30
TI 00124	Lash and Brow Tinting and Arching	30
TI 00125	Scalp Treatments	30
TI 00127	Customer Service/Shop Management	180
<b>COSMETOLOGIST - HIGH SCHOOL</b>		<b>1000 HOURS</b>
TI 00440	Introduction to Cosmetology	150
TI 00813	Shampoo/Conditioning/Rinses	30
TI 00516	Hairstyling	180
TI 00064	Haircutting	120
TI 00441	Basic Manicure/Pedicure	60
TI 00065	Hair Texture Chemical Restructuring	180
TI 00442	Hair Coloring	90
TI 00066	Basic Facials	30
TI 00263	Lash and Brow Tinting and Arching	30
TI 00517	Scalp Treatments	30
TI 00068	Customer Service/Shop Management	100
<b>MASTER INSTRUCTOR</b>		<b>1000 HOURS</b>
TI 00670	Orientation and Review of Cosmo Curriculum	60
TI 00948	Introduction to Teaching	120
TI 00949	Course Outline and Development	330
TI 00769	Law, Beauty School Management, & Record Keeping	90
TI 00671	Teaching and Assisting in the Classroom and Clinic	150
TI 00672	Practice Teaching in the Classroom and Clinic	250
<b>PRACTICING MASTER INSTRUCTOR</b>		<b>500 HOURS</b>
TI 00670	Orientation and Review of Cosmo Curriculum	30
TI 00948	Introduction to Teaching	60
TI 00949	Course Outline and Development	165
TI 00769	Law, Beauty School Management, & Record Keeping	45
TI 00671	Teaching and Assisting in the Classroom and Clinic	75
TI00672	Practice Teaching in the Classroom and Clinic	125